



CANNON BUILDING
861 SILVER LAKE BLVD., SUITE 203
DOVER, DELAWARE 19904-2467

STATE OF DELAWARE
BOARD OF ARCHITECTS

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PUBLIC MEETING NOTICE:	BOARD OF ARCHITECTS
DATE AND TIME:	Wednesday, January 15, 2014 at 1:30 p.m.
PLACE:	861 Silver Lake Boulevard, Conference Room B , Dover, Delaware 19904

AGENDA
(Amended items are indicated by an Asterisk*)

- 1.0 Call to Order
- 2.0 Review and Approval of Minutes
 - 2.1 Meeting Minutes – December 4, 2013 Meeting
- 3.0 Unfinished Business*
 - 3.1 Discussion on Regulation Changes to Address Requests for Extensions to Complete Continuing Education
 - 3.2 Discussion on Regulation Changes to Include the Use of Electronic Seals
 - 3.3 Discussion of Board Newsletter Topics and Other Communications
- 4.0 New Business*
 - 4.1 Update on Status of Post Renewal Audit*
 - 4.2 Review 2011 Board Order of Stanley Minka for Non-Compliance*
 - 4.3 Discussion of Division Suggested Regulation Changes*
 - 4.4 New Complaints to Assign a Contact Person
 - 4.4.1 None
 - 4.5 Ratification of Certificate of Authorization Application(s)
 - 4.5.1 Core Design Group, LLC, S7-0000349, PIC: Seth Wentz S5-0007961 – One DE Location, Issued 12/12/2013
 - 4.5.2 Hospital Designers, Inc., S7-0000351, PIC: Frederick Scott S5-0001069 – No Delaware locations, Issued 12/19/2013
 - 4.5.3 Del Ciotto Architects, Inc, S7-0000350, PIC: Joseph DelCiotto, Jr. S5-0006968 - No Delaware locations, Issued 12/19/2013
 - 4.5.4 Douglas J. Burke Architect, LLC, S7-0000352, PIC: Douglas Burke S5-0007938 – No Delaware locations, Issued 1/7/2014
 - 4.6 Ratification of Reciprocity Applications – NCARB Certificate*
 - 4.6.1 Trevor Holcomb
 - 4.6.2 John Jurewicz
 - 4.6.3 Dianne Black
 - 4.6.4 Gary Adams

- 4.6.5 Erinn Wenrich
- 4.6.6 George Fanous
- 4.6.7 Timothy Herman
- 4.6.8 Ora Frazee*

- 4.7 Review of Re-Application by NCARB
 - 4.7.1 Erick Timber – Discipline in Pennsylvania
- 4.8 Review of Application by Direct Application
 - 4.8.1 Kenneth Haskin
 - 4.8.2 Richard Wilson

- 5.0 Other Business before the Board (for discussion only)
- 6.0 Public Comment
- 7.0 Next Meeting – February 5, 2013 at 1:30 p.m., 861 Silver Lake Blvd, Suite 203, Conference Room B, Second Floor, Dover, Delaware
- 8.0 Adjournment

Please Take Note: To assure consideration of an application at a meeting, the Board office must receive all of these items no later than 4:30 p.m. ten full working days before the meeting date:

- Completed, signed and notarized application form,
- Fee payment, and
- All required documentation.

A final amended agenda will be published to reflect any items received after the original agenda is posted.

Unforeseen circumstances may result in a meeting being cancelled due to a lack of quorum.

Pursuant to 29 Delaware Code, Section 10004(e)(2), the Board shall pre-announce or pre-publish all Executive Sessions; however, such agenda shall be subject to change to include additional items including Executive Sessions which arise at the time of the body's meeting.

MEMBERS: PLEASE CALL THE BOARD OFFICE AT 302-744-4500 OR EMAIL customerservice.dpr@state.de.us IMMEDIATELY IF YOU CANNOT ATTEND THE MEETING. THANK YOU.